

**Minutes of the 728th meeting of Toft Parish Council  
Meeting held on Monday 5 September 2016 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, E Miles, G Pugh and A Tall.

In attendance: 3 members of the public and Mrs C Newton (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

A resident reported that four posts had been knocked over on the Green and asked whether additional work should be done to the Green.

The hedges growing over the pathway at 12 School Lane were reported to be very bad now.

Complaints were made that gravel from driveways was being allowed to spread over the footpath, making it very dangerous for children and the elderly to pass.

Hedges were also overgrowing the paths in High Street.

**1. Apologies for absence and declaration of interests**

**1.1 To approve written apologies and reasons for absence**

Apologies had been received from Cllr Ellis-Evans.

The resignation of Cllr Gouldstone and her apologies were also noted.

District Cllr Hawkins arrived at 7.07 pm and apologised for lateness, and for missing the last meeting.

Cllr Hawkins reported on:

- The weeds in the car park had been cleared. However the operation of the car business continued.
- Local Plan update – the public examination will resume on 6 September. The hearing dates for Bourn Airfield and other development sites have not yet been fixed and are expected in 2017.
- Housing. A proposed change to the definition of “Local Exception Sites” which would permit speculative development, had not gone ahead, so more affordable housing could be made available.
- Transport – A428 busway. The preferred option has not been announced and the member briefing had been cancelled with no date set.
- A proposed workplace parking levy for those who work in Cambridge and the implications for congestion. A consultation is underway with a deadline of 10 October.
- Cambourne West. A planning application has been submitted for 2350 homes on land between Cambourne and the A1198 South, with contributions to go to a bus priority lane from Cambourne to Cambridge. This will result in reduced affordable housing.
- Problems with deliveries of the South Cambs magazine.
- Drainage and sewage and the pressure on the system from potential developments in local villages.
- Double yellow lines – an update on costs is awaited from CCC Highways.

**1.2 To receive declarations of interest from councillors on items on the agenda**

Cllr Pugh declared an interest in item 6.1.3 as the next door neighbour of the applicant.

**1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate**

None.

**2. To approve the minutes of the meeting of 4 July 2016**

RESOLVED that the minutes of the meeting on 4 July be approved as a true record and signed by the Chairman.

**3. To consider any matters arising from the last or a previous meeting including**

- 3.1 (3.1) Toft Recreational Strategy – to consider response from SCDC and additional land needs for Toft  
RESOLVED, having considered the questions from SCDC regarding the locations of the proposed projects, that Cllr Yeadon will look at spaces to consider the options and report back to the next meeting, and will inform the District Council of this. (Prop MY, 2nd JM, unanimous)
- 3.2 (3.4) Yellow lines consultation – to consider responses received and the next steps  
RESOLVED that Cllr Tall should speak to Sharon Maloney at CCC about the next part of the process, and report back to the next meeting. (Prop MY, 2nd AT, unanimous)
- 3.3 (4.1 and 5.3) Allotments – to consider quotation if received and update report  
Cllr McCarten reported on a meeting with Buchans. A quotation is awaited for grass cutting within the allotment site with the path to be cut back as a first step. RESOLVED to approve expenditure up to a cost of £200.00. (Prop MY, 2nd JM, unanimous)
- 3.4 (7.6) Anglian Water – proposal that the Parish Council writes to Anglian Water expressing concerns about the capacity and performance of the system and seeking improvements  
RESOLVED to approve and send the draft letter to Anglian Water and that Cllr Yeadon should pass a list of the problems to Cllr Hawkins. (Prop MY, 2nd JM, unanimous)
- 4. Consideration of correspondence**
- 4.1 SCDC – Meridian Court, Comberton Road payment of POS and indoor community facilities contribution and to authorise its signing  
RESOLVED that Cllrs Pugh and Miles be authorised to sign the S106 agreement on behalf of the Parish Council. (Prop MY, 2nd GP)
- 4.2 SCDC 69 High Street – payment of public open space and community facilities contribution and to authorise its signing  
RESOLVED that Cllrs Tall and McCarten be authorised to sign the S106 agreement on behalf of the Parish Council. (Prop MY, 2nd GP)
- 4.3 Tackling peak-time congestion in Cambridge  
RESOLVED to defer this item to the next meeting.
- 4.4 Cllr Burkitt City Deal request that parish councils identify hub sites  
RESOLVED to respond that, having considered the matter, the Parish Council does not believe there is a suitable location within Toft. (Prop MY, 2nd AT, unanimous)
- 4.5 Oakington and Westwick – Youth provision sharing services  
Noted.
- 4.6 Highway Improvement Scheme invitation to bid  
RESOLVED that Cllr Tall will bring a report with suggestions and costs to the next meeting.  
It was noted that the Speedwatch group had held 3 outings and had recorded 19 of 134 cars speeding on one outing.
- 4.7 CCC Community Volunteering Scheme  
RESOLVED to respond and register. (Prop AT, 2nd JM, unanimous)
- 4.8 Cambridgeshire Network Rail level crossing 2<sup>nd</sup> round consultation  
Noted.
- 5. Finance and risk assessment**
- 5.1 To consider the finance report and approve the payment of any bills  
RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.  
RESOLVED that the payments as listed in the finance report be approved for payment, plus J McCarten (expenses) £96.35 and Parish Online (subscription fee) £57.60. (Prop MY, 2nd gp, unanimous).

Came & Company	Insurance	£426.73
Buchans	Grass cutting	£427.61

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Salary		£112.72
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HMRC	PAYE/NIC	£96.20
LGS Services	Admin Support	£442.75
Toft People's Hall	Room Hire	£15.00
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Credits, including a VAT reclaim, were noted.

Insurance – the Duty of Fair Presentation was noted.

RESOLVED to subscribe to Parish Online for a trial period of a year at a cost of £57.60 and to clarify its scope with the Clerk.

District Cllr Hawkins left the meeting at 8.35 pm.

## 5.2 Play inspection reports

None received.

## 5.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED having considered Cllr Tall's report on complaints about a dog which had got loose and intimidated children by charging towards them in School Lane. to write to District Cllr Hawkins expressing concerns about the dog and registering the concerns with the District Council who are dealing with the issue, informing them that there have been reports of it escaping on two occasions, that the size and velocity of the dog is intimidating to children and adults, and that in hot weather smell has also been an issue, and asking them if there is anything the District Council can do.

RESOLVED that Clive Blower be asked to repair/replace the four posts on the Green which had been knocked down. (Prop AT, 2nd JM, unanimous)

Branches over the Cambridge Road cycle path were noted.

## 6. To consider any Planning or Tree works applications received

### 6.1 Planning Applications

#### 6.1.1 S/1538/16/FL – 14 High Street – Demolition and replacement of the existing side extension, and fenestrations and alterations internally and externally

RESOLVED that the Parish Council supports the application. (Prop MY, 2nd AT, unanimous)

#### 6.1.2 S/1539/16/LB – 14 High Street – as above, listed building application

RESOLVED that the Parish Council supports the application. (Prop MY, 2nd AT, unanimous)

#### 6.1.3 S/2075/16/FL – 9 School Lane – Demolition of existing garage and erection of single storey side extension

Cllr Pugh, having previously declared an interest in this item, made no comments.

RESOLVED that the Parish Council supports the application. (Prop MY, 2nd EM)

### 6.2 SCDC decisions to note

6.2.1 S/1303/16/FL – 46 High Street – Renovation, extension and incorporation of outbuilding. The internal renovation work is in progress. No alterations have been made to the outside of the building. The renovation work has consisted of creating a damp proof floor and insulating the outside walls – Permission granted.

6.2.2 S/1460/16/FL – 44 School Lane – Two storey side extension – Permission granted

6.2.3 S/1220/16/OL – Land West of Hardwick Road – Outline planning application for the construction of 30 dwellings, together with associated garaging, parking, public open space, landscaping, access, highways, drainage and infrastructure works. All matters reserved except access – Withdrawn.

6.2.4 S/1280/16/FL – Holiday cottages at Fullers Hill Farm, Fullers Hill, Little Gransden, Sandy – Change of use of former farm building from B1 business use to holiday cottage – Permission granted.

6.3 Tree works applications6.3.1 17 Comberton Road

RESOLVED that the Parish Council had no comments.

7. **Members items and reports**Member responsibilities

RESOLVED that Cllr Pugh take over the responsibility for the Welcome packs, and that Cllr Yeadon will obtain them.

RESOLVED that Cllr Yeadon should carry out the play inspection reports monthly.

RESOLVED that Cllr Pugh should be responsible for the notice board.

7.1 Village Maintenance

Nothing to report. The drains will be looked at.

7.2 Highways

Nothing to report. Loose chippings in Millers Way were noted.

7.3 Toft People's Hall

RESOLVED that a request for the SCDC Environmental Award for Lot Meadow to be framed will be reimbursed by the Parish Council. The problem with the locks had been resolved.

7.4 Footpaths

RESOLVED that Cllr Miles will look at a broken fence by the Meadow to Green Lane.

RESOLVED to obtain quotations for the installation of a board walk along Pinfold Well Lane for the next meeting.

RESOLVED that Cllr Miles should take a look at the Mitchell's field to the field beyond which is very close to the culvert and very dangerous in wet weather and also the ditch at the bottom of Millers Road, that when the grass is long it is not possible to tell that there is an open ditch on the left hand side and bring a report and recommendation to the next meeting.

7.5 Toft Sports

Cllr McCarten reported that the event had been a huge success with lots of parents and children attending. Thanks were expressed to Mary Paxman for the loan of the field and to all the members of the working group who worked hard for its success.

7.6 Proposal that the Parish Council considers the position of all dog bins in the village

RESOLVED given the problem of dog fouling on footpaths, that Cllr Miles should write an article for the Calendar to remind residents to clear up after their dogs, and to let them know where the bins are. Copies of the maps are to be sent to all members.

7.7 SPEP

Information about the repair café is to go in the newsletter.

8. **Closure of meeting**

There was no further business and the meeting closed at 9.14 pm.

Signed .....Chairman .....date.